



The Voice



314 N. Lake St., Suite 2, Aurora, IL 60506

Your conduit to the community

Thanks to Community Foundation for grant

January 9, 2014
Dear editor;

Many thanks go to the Community Foundation of the Fox River Valley for their recent grant of \$20,000 to DayOne Network. This grant will allow us to begin work on a document imaging and content management system that will help modernize our extension file system.

Gordon Flesch Company of Geneva has been awarded the project after an extensive six-month competitive bidding process that included many meetings with four potential providers and a wide variety of solution offerings.

The significant challenge that this grant will help us address along with other money is converting our 1.25

Million individual documents into a usable and searchable database that is Federal and State law compliant, HIPAA compliant, quickly accessible yet secure, saves space and time, and provides for accurate single time data entry for mul-

tiple fields.

Currently, a large storage room that is 30 feet long, 200 feet wide and five feet tall is filled from wall to wall and from floor to ceiling with banker boxes full of documents along with a former conference room that has now been converted into data storage because of the continuing accumulation of new

files. Before starting this plan, DayOne was accumulating about five banker boxes of new data and was only able to process about one and a half boxes per month

Because of this funding from the Commu-

nity Foundation of the Fox River Valley, DayOne can begin the process of converting a significant capital problem into a solution for now and into the foreseeable future. Staff members will be able to enter data once, rather than 37 times, to ensure accuracy as well as a large time savings, be able to retrieve data quicker

and electronically, and over time reduce the number of banker boxes in storage keeping only those items on paper that are essentially require. The solution will be searchable and retrievable with secure access to find data.

This change in systems will allow our service coordinators more time to spend with clients in caring out their human service duties and less time as clerical data entry workers. The difference will be large and positive for the clients with developmental disabilities whom we serve as well as their families. Thank you, Community Foundation of the Fox River Valley!

Stephen J. Taylor
Executive director
DayOne Network
Geneva

READER'S VOICE